

**NORTHAMPTON BOROUGH COUNCIL**  
**Overview and Scrutiny Committee**

Your attendance is requested at a meeting to be held at The Jeffrey Room,  
St. Giles Square, Northampton, NN1 1DE. on  
Monday, 26 September 2016 commencing at 6:00pm

**Kennedy**  
**Chief Executive**

If you need any advice or information regarding this agenda please phone Tracy Tiff, Scrutiny Officer, telephone 01604 837408 (direct dial), email [ttiff@northampton.gov.uk](mailto:ttiff@northampton.gov.uk) who will be able to assist with your enquiry. For further information regarding **Overview & Scrutiny Committee** please visit the website [www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny)

**Members of the Committee**

Chair	Councillor Jamie Lane
Deputy-Chair	Councillor Brian W Sargeant
Committee Members	Councillor Tony Ansell Councillor Rufia Ashraf Councillor Mohammed Azizur Rahman ( Aziz) Councillor John Caswell Councillor Janice Duffy Councillor Terrie Eales Councillor Elizabeth Gowen Councillor Phil Larratt Councillor Dennis Meredith Councillor Nilesh Ramesh Parekh Councillor Samuel Shaw Councillor Zoe Smith Councillor Graham Walker

**Calendar of meetings**

<b>Date</b>	<b>Room</b>
28 November 2016 6:00 pm 2 February 2017 8 May 26 June	All meetings to be held in the Jeffrey Room at the Guildhall unless otherwise stated

# Northampton Borough Overview & Scrutiny Committee

## Agenda

Item No and Time	Title	Pages	Action required
1 6:00pm	<b>Apologies</b>		Members to note any apologies and substitution
2	<b>Minutes</b>	<b>1 - 7</b>	Members to approve the minutes of the Call In Hearing held on 11 August 2016 and the meeting held on 15 August 2016.
3	<b>Deputations/Public Addresses</b>		<p>The Chair to note public address requests.</p> <p>The public can speak on any agenda item for a maximum of three minutes per speaker per item. You are not required to register your intention to speak in advance but should arrive at the meeting a few minutes early, complete a <a href="#">Public Address Protocol</a> and notify the Scrutiny Officer of your intention to speak.</p>
4	<b>Declarations of Interest (Including Whipping)</b>		Members to state any interests.
5 6:05pm	<b>Unitary Status</b>		The Committee to receive an update on Unitary Status.
6 6:25pm	<b>Presentation on Drugs - The Law, Prevention and General information</b>		The Overview and Scrutiny Committee to receive a presentation around Drugs – The Law, Prevention and General Information
7 7:25pm	<b>Customer Services</b>	<b>8 - 15</b>	The Committee to receive a briefing regarding the impact of the Scrutiny Review: Customer Services (2012).
8 7:45pm	<b>Scrutiny Panels</b>		The Overview and Scrutiny Committee to receive a progress report from the three Scrutiny Panels.
8 (a) 7:50pm	<b>Scrutiny Panel 1</b>	<b>16</b>	
8 (b) 7:55pm	<b>Scrutiny Panel 3</b>	<b>17</b>	
8 (c) 8:00pm	<b>Scrutiny Panel 4</b>	<b>18</b>	

## Northampton Borough Overview & Scrutiny Committee

<b>9 8:05pm</b>	<b>Report back from NBC's representative to NCC's Health and Social Care Scrutiny Committee</b>	<b>19 - 20</b>	Councillor Danielle Stone to provide an update on the work of NCC's Health and Social Care Scrutiny Committee.
<b>10 8:10pm</b>	<b>Potential future pre decision scrutiny</b>		The Overview and Scrutiny Committee to consider any potential issues for future pre decision scrutiny.
<b>11 8:15pm</b>	<b>Urgent Items</b>		This issue is for business that by reasons of the special circumstances to be specified, the Chair is of the opinion is of sufficient urgency to consider. Members or Officers that wish to raise urgent items are to inform the Chair in advance.

**NORTHAMPTON BOROUGH COUNCIL**  
**OVERVIEW & SCRUTINY COMMITTEE**

**Thursday, 11 August 2016**

**PRESENT:** Councillor Jamie Lane (Chair); Councillor Brian Sargeant (Deputy Chair);  
Councillors Tony Ansell, Rufia Ashraf, Terrie Eales, Elizabeth Gowen, Phil  
Larratt, Dennis Meredith, Samuel Shaw and Graham Smith

**CALL IN** Councillor Danielle Stone  
**AUTHORS** Councillor Arthur McCutcheon

**INTERNAL** Councillor Mary Markham, Leader of the Council  
**WITNESSES** Councillor Brandon Eldred, Cabinet Member for Finance

Glenn Hammons, Chief Finance Officer  
Francis Fernandes, Borough Secretary and Monitoring Officer

**OBSERVING** David Kennedy, Chief Executive  
Councillor Brian Markham  
Councillor Jonathan Nunn  
Councillor Suresh Patel  
Gary Youens, Political Assistant

**OFFICERS** Mebs Kassam, Solicitor  
Tracy Tiff, Scrutiny Officer

**PUBLIC** Jim and Anne Wishart  
**ATTENDEES**

**PRESS** Sam Read, BBC Northampton  
Callum Jones, Chronicle and Echo

## **1. APOLOGIES**

Apologies for absence were received from Councillors Janice Duffy, Nilesh Parekh and Zoe Smith.

## **2. DEPUTATIONS/PUBLIC ADDRESSES**

Councillor Brian Markham addressed the Call-In Hearing. He commented he was mindful that the call-in was in respect of the sum of £500,000 in relation to the recovery of the Sixfields loan money. He felt that the actual loan was an issue of public concern and how the tax payers money was being used. He referred to the original decision in respect of the loan commenting that he was surprised this had not been called-in at that time. Councillor Markham welcomed the call-in because in his opinion it gave the opportunity for wider discussion. He asked the Committee to consider if £500,000 had not been available from reserves to pursue the loan, how the money could be pursued and the issue was not just about the recovery of the money but the process.

Councillor Markham was thanked for his address.

## **3. DECLARATIONS OF INTEREST (INCLUDING WHIPPING)**

There were none.

## **4 CALL-IN OF CABINET DECISION OF 13 JULY 2016; ITEM 7:- UPDATE ON RECOVERY OF SIXFIELDS LOAN MONEY**

The Chair advised the reasons for the Call In Hearing.

## **5 EXCLUSION OF THE PUBLIC AND PRESS**

It was moved that the Press and Public be excluded from the remainder of the meeting on the grounds that there is likely to be disclosure to them of such categories of exempt information as defined by Section 100(1) of the Local Government Act 1972 as listed against such items of business by reference to paragraphs 3,5, and 7 of schedule 12a to such act.

## **6. CALL-IN OF CABINET DECISION OF 13 JULY 2016; ITEM 7:- UPDATE ON RECOVERY OF SIXFIELDS LOAN MONEY**

Councillor Jamie Lane, Chair, explained the procedure for the Call-In Hearing.

The Committee heard representations from the Call In Authors, Cabinet members and Officers and made and reached a decision with regards to any further action to be taken.

### **Findings and Conclusions**

It was proposed by Councillor Shaw and seconded by Councillor Walker that the Call In Hearing would not be upheld.

Upon a majority vote it was resolved that:

After all the evidence had been heard the Call-In was not upheld and the original cabinet decision of 13 July 2016 was upheld on the grounds that:

- 1 A structured and clear breakdown of the figures in relation to the sum of £500,000 and associated costs had been provided .
- 2 The Committee is confident in the Council pursuing the recovery of the Sixfields loan money.
- 3 The Committee was reassured that the recovery of the Sixfields loan money was value for money.
- 4 The Committee hoped that further information would be provided to Cabinet on the recovery of the Sixfields loan money, even if the meeting would move to private session for debate.
- 5 Liquidators would examine the books of all those involved in the Sixfields loan money and will it is expected provide answers as to where the money has gone.
- 6 Council will pursue the recovery of costs at every opportunity.
- 7 Legal costs will be pursued and its recovery will also be pursued
- 8 Answers have been supplied at this Call In Hearing to the questions raised by the Call-In Authors in respect of expenditure in relation to the recovery of the Sixfields loan money.

The meeting concluded at 19:20hrs



**NORTHAMPTON BOROUGH COUNCIL**  
**MINUTES OF OVERVIEW & SCRUTINY COMMITTEE**

**Monday, 15 August 2016**

**COUNCILLORS PRESENT:** Councillor Jamie Lane (Chair), Councillor Brian Sargent (Deputy Chair); Councillors Tony Ansell, Rufia Ashraf, Terrie Eales Phil Larratt and Sam Shaw

**OFFICERS** David Kennedy, Chief Executive - observing  
Julie Seddon, Director Of Customers and Communities  
Ruth Austen, Environmental Health and Licensing Manager  
Tracy Tiff, Scrutiny Officer

**1 MINUTES**

The minutes of the meeting held on 13 June 2016 were signed by the Chair as a true and accurate record.

**2. APOLOGIES**

Apologies for absence were received from Councillors John Caswell ,Janice Duffy, Zoe Smith and Graham Walker.

**3. DEPUTATIONS/PUBLIC ADDRESSES**

There were none.

**4. DECLARATIONS OF INTEREST (INCLUDING WHIPPING)**

There were none.

**5. EMISSIONS STRATEGY, INCLUDING HOTSPOTS**

Ruth Austin, Environmental Health and Licensing Manager, and Neil Polden, Senior Environmental Health Officer, gave the Committee a comprehensive presentation on the Emissions Strategy, including hotspots. The salient points were highlighted.

It was confirmed that the consultation on the Emissions Strategy would close on 21 October 2016 and Overview and Scrutiny could either provide comment as a Committee or individually as ward Councillors. Following the consultation a report would be presented to the October 2016 meeting of Cabinet.



The Chair felt it would be useful for a Scrutiny Panel to be set up to look at the Action Plan that would be devised in respect of the Emissions Strategy. Councillor Ashraf and Councillor Shaw confirmed that they would be members of the Scrutiny Panel. The Chair would contact all non- Executives inviting them to be a member of the Panel. The scoping meeting would be held early in October with the scope presented to the November meeting of the Committee for approval.

**AGREED:** A Scrutiny Panel is set up to provide Scrutiny input into the Emissions Strategy Action Plan.

## **6. MONITORING OF THE IMPLEMENTATION OF THE ACCEPTED RECOMMENDATIONS CONTAINED IN THE OVERVIEW AND SCRUTINY REPORTS:**

### **(A) KEEP NORTHAMPTON TIDY**

Ruth Austen, Environmental Health and Licensing Manager, provided an update on the action plan in respect of the accepted recommendations for the Scrutiny review – keep Northampton Tidy.

The Committee was disappointed that jetties were not to be gated.

The Chair thanked Ruth Austen for the information and suggested that a further monitoring report is presented to the February 2017 meeting of the Committee.

**AGREED:** That further monitoring takes places at the meeting of the Overview and Scrutiny Committee on 2 February 2017.

### **(B) TREE MAINTENANCE**

Julie Seddon, Director of Customers and Culture, provided an update on the action plan in respect of the accepted recommendations for the Scrutiny review – Tree Maintenance.

It was highlighted that the Working Group's concerns regarding right to light had been noted and had been taken on board.

It was confirmed that if tree and shrub growth causes an obstruction or visibility problems they would be cut back, otherwise, the cutting back is undertaken as part of routine maintenance.

The Chair thanked Julie Seddon for the information and suggested that a further monitoring report is presented to the February 2017 meeting of the Committee.

**AGREED:** That further monitoring takes places at the meeting of the Overview and Scrutiny Committee on 2 February 2017.

**7. SCRUTINY PANELS**

**8. SCRUTINY PANEL 1**

The Overview and Scrutiny Committee noted the update of Scrutiny Panel 1 – CSE.

**9. SCRUTINY PANEL 2**

The Chair presented the final report of Scrutiny Panel 2 – Museum Trust (pre decision Scrutiny) for approval.

**AGREED:** That the final report of Scrutiny Panel 2 – Museum Trust (pre decision Scrutiny) is approved and the Chair will present the report to Cabinet at its meeting on 7 September 2016.

**10. SCRUTINY PANEL 3**

The Overview and Scrutiny Committee noted the update of Scrutiny Panel 3- Homelessness.

**11. POTENTIAL FUTURE PRE DECISION SCRUTINY**

The Chair reminded the Committee that it would be undertaking pre-decision scrutiny as part of its new review – Emissions Strategy – Action Plan.

**12. URGENT ITEMS**

There were none.

The meeting concluded at 7:00 pm

## Northampton Borough Council Overview and Scrutiny



### Overview and Scrutiny Committee

Date: 26<sup>th</sup> September 2016

#### Briefing Note: Customer Service Task and Finish Group

#### 1 Introduction

1.1 The purpose of this report is to give an update to the recommendations set out in the Overview and Scrutiny document constructed between January and May 2012 presented to Cabinet on 11 July 2012. This paper sets out to give an updated progress on the accepted recommendations (9th September meeting of the O&S Committee).

#### 2 Recommendations

The recommendations were:

- a) That funding for the improved signage both outside and inside the Guildhall is made available, particularly in relation to signs for housing and registrars with particular focus on the improvement of signage around the old building of the Guildhall.

##### Action Taken and Impact:

Signage has been reviewed with many changes being made over the last three years including new signage for co-located and new partners, including Northampton Partnership Homes (NPH), the Police, Community Law Services (CLS) and Citizens Advice (CA)

The new signage has helped direct customers with ease. **(Appendix 1)**

Our partners have seen an increase of enquires since moving into the OSS. The Police have made the following statement:

*'The Police desk was introduced into the Guildhall on the 1<sup>st</sup> February 2014 under a fanfare of publicity . The "One Stop" concept allows members of the*

*public to deal with a multitude of issues that are affecting them under one roof . As stated footfall has significantly increased, figures collated during 2014/15 showed that there were approximately 64 enquires per day or 1536 per month based on 6 day week. Although we do not have the 2015/16 figures available my staff estimate that they on average have in excess of 80 enquiries per day with Mondays and Fridays being the busiest days of the week . I attribute this increase to the fact that the desks location is now embedded into the minds of the local community and the community are now confident in reporting both low level criminality and serious crimes to us. These crimes range from Abduction, Rape, Domestic Violence, violence and murder. The benefit of the location and the confidence that it has instilled has increased our detection rate and reduced investigation time and allowed victims to be safe guarded immediately and allowed us to obtain best evidence.*

***Sergeant 378 Rodney Williams, Safer Community Team Sergeant, Northampton Central Sector'. (Appendix 2)***

Early in 2016 CA and CLS frontline services co-located to the OSS enabling customer to be seen at first point of contact preventing issues including debt and homelessness. We have seen a collaborative partnership between CA and CLS where CA have recently commented: -

*'The move to Northampton Borough Council's One Stop Shop has been a success for Citizens Advice. Client numbers have increased steadily and a conservative estimate indicates that the service has seen a 20% rise in clients seeking face to face access. A recent informal survey indicated that clients' find the service more efficient and easier to access. Our move to the Guildhall coincided with a change in the model of service delivery, so that clients' needs are assessed in an initial interview, allowing Citizens Advice volunteers to quickly identify the best way to resolve their issue. Some clients are given assisted information, while others are given appointments for further advice or referred to one of the many partnership organisations working within the One Stop Shop.*

***Tina Cottrell, Head of volunteer Support/Core Service'. (Appendix 3).***

- b)** That floor walkers, located in the One Stop Shop, be provided with a uniform that makes them and their role clearly identifiable to customers and
- c)** That funding for additional uniforms for front line Customer Services Officers be investigated and
- d)** That the uniforms provided for front line Customer Services Officers identify the corporate image of the Council

#### **Action taken and Impact:**

Uniforms have been provided for all front facing staff. These have had a positive impact, making staff feel more professional. Customers have commented within recent feedback that the premises and staff are smart and professional. The uniforms help customers identify staff easily with

both the front and back of the fleeces bearing the words 'We are here to help you' which puts customers at ease when approaching staff.

Floor walkers are an essential and important role within the OSS ensuring, where possible, that customers are supported to use the self-serve options. Floor walker resources have increased to support the Digital First strategy and also the co-location of our new partners. All front line staff are multi skilled and rotate their duties between appointments and floor walking.

- e) That the plasma screens in situ in the One Stop Shop be utilised to broadcast news channels which can be done at no extra cost to the Council.

#### **Action Taken and Impact**

The news is broadcast, where applicable, and the plasma screens are also used to advertise partner agency surgeries and other promotions and initiatives which might benefit customers.

- f) That those departments not currently delivered through Customer Services, such as planning, building control and licensing be brought into Customer Services for "first contact", to apply customer services skills, to enable the channel shift strategy to be fully applied to calls/visits in relation to these departments.

#### **Action taken and Impact:**

OSS staff now take all Planning initial enquires and work very closely with the Planning and Regeneration service to ensure an excellent customer experience.

A review of processes has taken place and some processes have been migrated into Customer Services. In order to fully migrate all the remaining services into Customer Services it was necessary to ensure that ease of access to information for customer service officers was enabled. This has been addressed as part of the council's EDRMS programme (Electronic Document Record management). Services which have been migrated as a result include payments, appointments, infectious diseases and Events.

Over the next few months Licensing, Housing (NPH) and Housing (NBC) will have deployed Civica Digital Solutions which will enable further opportunities for efficiencies in service delivery to be explored including the migration of further services to the Contact Centre and OSS.

We are replacing our current CRM (customer relationship management) system which will further enhance the "one view" of the customer.

Licencing and Planning are included within this project and will be migrated into Customer Services within 12 months.

- h)** That the mystery shopping exercise is repeated, including the Centres under the management of the Northampton Leisure Trust, and that in order to achieve consistency the same questions should be used and repeated on a regular basis.

The management team for the Leisure Trust have declined as it operates as an independent business and employs an external company to undertake mystery visits for us.

We currently have a mystery shopping exercise with local authorities including NCC, Kettering, Wellingborough and Corby. We are currently reviewing these arrangements and discussing opportunities with the Museums.

In addition our new methodology for collating Customer satisfaction has been successful where we have received increased feedback. This has enabled us to review and improve processes with partners. **(Appendix 4)**

### **3 Other Implications**

None

### **4 Background Papers**

<b>4.1</b>	Appendix 1	One Stop Shop new signage
	Appendix 2	Police Desk in the One Stop Shop
	Appendix 3	CAB and CLS signage
	Appendix 4	Satisfaction Survey Results

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**Marion Goodman**  
**Head of Customer and Cultural Services**  
**01604 838273**

Appendix 1



Appendix 2



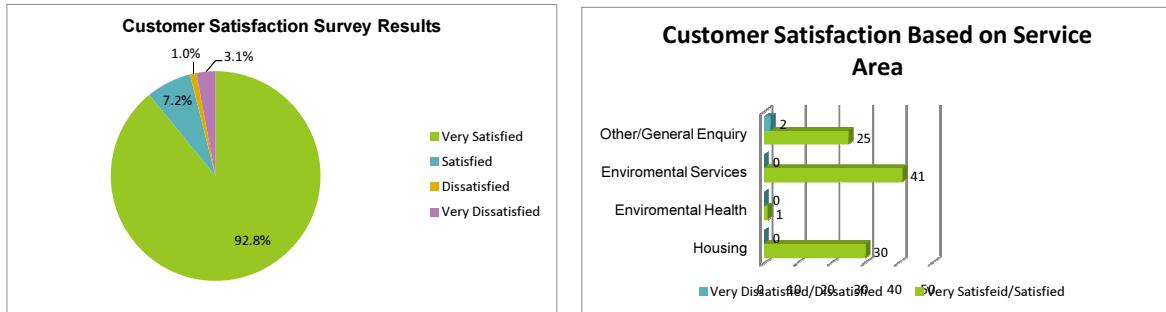


Appendix 3



01st June 2016 to 30th June 2016

The results below have been extracted from our Customer Services Raw Data Analysis with a total of 101 survey results received for June. Customer Satisfaction Surveys are sent via our customer record management system as automated email.



Overall, **96.4%** of those surveyed were very satisfied or satisfied with the service we provide

#### **Feedback Received**

54 of those who completed surveys, left us comments on the services. We found that **96.2%** of those 54 customers were either very satisfied or satisfied with the service. A small selection of these are detailed below.

#### **Elections Enquiry, Customer Very Satisfied**

*"Very satisfied with customer service"*

#### **Housing Enquiry, Customer Very Satisfied**

*"Lady over the telephone extremely helpful, she tried to deal with the phone as quickly as possible due to callers waiting which was understandable but her level of customer service was fantastic. I was very upset and emotional over the phone and knowing the lady was listening and understanding my situation made me feel good and better. Thank you very much"*

#### **Repairs Enquiry, Customer Satisfied**

*"I was happy with the service, your staff was very polite and helpful"*

#### **Waste & Recycling Enquiry, Customer Very Satisfied**

*"Good service - lady I spoke to very polite & helpful"*

#### **Elections Enquiry, Customer Very Satisfied**

*"Though the advisor I spoke to did not know all the information off the top of their head (which I don't expect either), they found out all the information I required"*

#### **Waste & Recycling Enquiry, Customer Very Satisfied**

*"Joanne - Customer Information Officer - responded to my query the next day. She had booked the collection for me and included all the information I needed in her"*

#### **Elections Enquiry, Customer Very Dissatisfied**

*"The person I spoke to seemed very vague"*

#### **Elections Enquiry, Customer Very Satisfied**

*"all was good & professional"*

#### **Repairs Enquiry, Customer Very Satisfied**

*"My request was dealt with promptly"*

#### **Waste & Recycling Enquiry, Customer Very Satisfied**

*"Took a long time to get to the required service due to all the information being given. This information was not relevant to my query."*

#### **Elections Enquiry, Customer Very Satisfied**

*"Polite and helpful response"*

#### **Repairs Enquiry, Customer Very Satisfied**

*"Advisor was really helpful and I believe Markus done as much as he could. But I still have no reply from required department"*

#### **Environmental Services Enquiry, Customer Satisfied**

*"internet access could have been much better. the only options available for reporting a problem in the park was flytipping, graffiti, black bags or cleansing - none of which were appropriate"*

#### **Repairs Enquiry, Customer Very Satisfied**

*"Query/problem was not listed online/in form dropdown list, this created a problem reporting online. Advisor on phone was very helpful in bypassing problem and having the problem remedied in ultra quick time. I was very impressed and satisfied with outcome."*



**NORTHAMPTON  
BOROUGH COUNCIL**

## **NORTHAMPTON BOROUGH COUNCIL**

### **OVERVIEW AND SCRUTINY COMMITTEE**

**26 SEPTEMBER 2016**

#### **BRIEFING NOTE:**

#### **SCRUTINY PANEL 1 – CHILD SEXUAL EXPLOITATION (CSE)**

##### **1 INTRODUCTION**

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has continued with its evidence gathering with a meeting held on 8 September 2016.

##### **2 UPDATE**

- 2.1 At the meeting of the Scrutiny Panel held on 8 September 2016, the Scrutiny Panel received evidence from a number of key expert advisors. A briefing note containing details of published reports was also received.
- 2.3 Further evidence gathering meetings are scheduled with the next being set for 10 November 2016.
- 2.4 The Chair of the Scrutiny Panel will provide progress reports to each meeting of the Overview and Scrutiny Committee.
- 2.5 It is envisaged that this Scrutiny review will conclude in March 2016, with the report of the Scrutiny Panel presented to the Overview and Scrutiny Committee at its meeting scheduled for 8 May 2017.

##### **3 RECOMMENDATION**

- 3.1 That the update is noted.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor James Hill, Deputy Chair, Scrutiny Panel 1

9 September 2016



**NORTHAMPTON  
BOROUGH COUNCIL**

## **NORTHAMPTON BOROUGH COUNCIL**

### **OVERVIEW AND SCRUTINY COMMITTEE**

**26 SEPTEMBER 2016**

#### **BRIEFING NOTE:**

#### **SCRUTINY PANEL 3 – HOMELESSNESS (PRE-DECISION SCRUTINY)**

##### **1 INTRODUCTION**

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has continued with its evidence gathering with a further meeting scheduled for 22 September 2016.

##### **2 UPDATE**

- 2.1 At the meeting of the Scrutiny Panel held on 22 September 2016 the Scrutiny Panel will hear from a number of key expert advisors.
- 2.2 Further evidence gathering meetings are scheduled with the next being set for 24 November 2016.
- 2.3 The Chair of the Scrutiny Panel will provide progress reports to each meeting of the Overview and Scrutiny Committee.
- 2.4 It is envisaged that this Scrutiny review will conclude in March 2016, with the report of the Scrutiny Panel presented to the Overview and Scrutiny Committee at its meeting scheduled for 8 May 2017.

##### **3 RECOMMENDATION**

- 3.1 That the update is noted.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Zoe Smith, Chair, Scrutiny Panel 3

12 September 2016



**NORTHAMPTON  
BOROUGH COUNCIL**

## **NORTHAMPTON BOROUGH COUNCIL**

### **OVERVIEW AND SCRUTINY COMMITTEE**

**26 SEPTEMBER 2016**

#### **BRIEFING NOTE:**

#### **SCRUTINY PANEL 4 – EMISSIONS STRATEGY (ACTION PLAN)**

##### **1 INTRODUCTION**

- 1.1 At the last meeting of the Overview and Scrutiny Committee, this Scrutiny Panel has been set up with its inaugural meeting being scheduled for 10 October 2016.

##### **2 UPDATE**

- 2.1 The Chair of the Overview and Scrutiny Committee contacted all non-Executives and membership of the Scrutiny Panel comprises:

Councillors Rufia Ashraf, Julie Davenport, Gareth Eales and Samuel Shaw

- 2.2 A Chair of the Scrutiny Panel has not as yet been appointed and the Committee is asked to confirm the Chair of the Scrutiny Panel.
- 2.3 The Chair of the Scrutiny Panel will provide progress reports to each meeting of the Overview and Scrutiny Committee.
- 2.4 It is envisaged that this Scrutiny review will conclude in March 2016, with the report of the Scrutiny Panel presented to the Overview and Scrutiny Committee at its meeting scheduled for 8 May 2017.

##### **3 RECOMMENDATION**

- 3.1 The Overview and Scrutiny Committee appoints a Chair for the Scrutiny Panel – Emissions Strategy (Action Plan).
- 3.2 That the update is noted.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair, Overview and Scrutiny Committee

12 September 2016

## Northampton Borough Council Overview and Scrutiny



### Overview and Scrutiny Committee

26 September 2016

#### **Briefing Note: Northamptonshire County Council's (NCC) Health, Adult Care & Wellbeing Scrutiny Committee**

#### **1 Background**

- 1.1 Councillor Brian Sargeant is Northampton Borough Council's representative to Northamptonshire County Council's (NCC) Health, Adult Care and Wellbeing Scrutiny Committee. Councillor Rufia Ashraf is the substitute.
- 1.2 A meeting of NCC's Health, Adult Care and Wellbeing Scrutiny Committee was held on 13 September 2016.
- 1.3 The Health, Adult Care and Wellbeing Scrutiny Committee has the overview and scrutiny function responsibilities for scrutiny of health, adult social care and Public Health.

#### **2 Update**

- 2.1 Details of the main issues discussed at the meeting held on 13 September 2016 are detailed below:

The development and delivery of the Committee's Work Programme for 2016/2017.

An update on how EMAS is developing its services and how it is working together in partnership with other health organisations.

An update on what is commissioned and provided by NHFT in Northamptonshire in relation to podiatry services and an update on Low Secure Provision.

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Call 01604 837408

E-mail: [ttiff@northampton.gov.uk](mailto:ttiff@northampton.gov.uk)

# Northampton Borough Council

## Overview and Scrutiny

### 3 Conclusions

- 3.1 That the update is noted.
- 3.2 That regular updates of the work of Northamptonshire County Council's Health and Adult Care and Wellbeing Scrutiny Committee be provided by Councillor Brian Sargeant to this Committee.
- 3.3 The next meeting of Northamptonshire County Council's Scrutiny Committee is scheduled for November 2016 commencing at 10:00am and an update on this meeting will be provided to the Committee also.

Brief Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Brian Sargeant

12 September 2016

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E-mail: [ttiff@northampton.gov.uk](mailto:ttiff@northampton.gov.uk)